**Minutes**

**Q.R.H.A Annual General Meeting**

**Sunday 29th November 2020**

QSEC Caboolture

Start 10.00am

AGENDA

1. Annual General Meeting Opening
2. Apologies
3. Minutes of the previous Annual General Meeting
4. Presidents Report
5. Treasurers Report and Audit
6. Election of Management committee
7. Membership fee
8. Notice of Motion
9. Close of Annual General Meeting/Open General Meeting
10. Minutes of the previous General Meeting
11. Business arising from the Minutes
12. Correspondence, Inwards and Outwards
13. State Show 2021
14. Confirmation of dates, judges and trainers for 2021
15. Grant proposal
16. Website
17. Sponsorship
18. Social Media Visits
19. General Business

**Present**: Darren Simpson, Leanne Bartlett, Daralyn Davies, Susan Laws, Kathleen Murphy, Warren Backhouse, Stacey Thomas, Lynda Gray, Lynda Appleyard, Wayne Appleyard, Karen Lowe, Glenn Muir, Kerrie Behrens, Lee Thomson,

## Annual General Meeting Opening

* + Meeting Open at 10.05am. Quorum present.

## Apologies Terri McDonald, Joy Conn, Andrew Behrens

## Minutes of the previous Annual General Meeting

* + Published on QRHA Website. Summary read through. See Attachment One.

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| **Moved**: Minutes be accepted by: | Lynda Gray | **Seconded**: | Kathleen Murphy | **Motion Carried** |

## Correspondence addressed to the AGM

* + Nil received

## President’s Report – Darren Simpson

Dear Members and Committee

Well what can I say, its been a very different year for us all, especially for the first time in over 25 years we have not had a Qld State Show.

We have been fortunate than most other states and managed to have two shows and a clinic.

All were well attended and were a financial success, especially the September Clinic

I would like to thank our Trainers for the year, Warren and Ashleigh Backhouse, Glenn Wyse, and Scott Burnett. Your expertise and professionalism is appreciated.

Our main focus for the year has been setting up our Qld State Championships for 2021, the Futurity keeping in line with Reining Australia Gold Buckle Futurity will be run as a 4-year-old Futurity.

Thank you to Kerri for keeping us informed on what’s happening at the Oceania Council meetings and both Lynda and Kerri for the huge job they did putting together the Eligibilities discussion sheet, which went out to both RA and QRHA members.

We have a full list of show and clinic dates for 2021 and welcome your support, we will be starting the year off with a Competitors and Judges Seminar in early February.

I do urge all members to try and come along, even if you are not interested in becoming a

RA judge you will learn so much about showing as a competitor and why to get certain scores

I would like to thank all the sponsors from 2019 and hope we can count on your support to make our 2021 State Show now being held in May a great success.

To our members thank you for your support and look forward to getting back in the pen for next year. Finally, a big thank you to my committee for their support and look forward to working with you again next Year

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| **Moved that the report be accepted**: | Lynda Gray | **Seconded**: | Susan Laws | **Carried** |

## Treasurer’s Annual Financial Statement and Audit Report – Kathleen Murphy

Treasurer Kathleen Murphy tabled the Auditors report. Independent audit – well received by auditor, total bank balance at end of FY 2020 was $22,999.57. Loss for a difficult year with little opportunity for raising revenue was $7,323.25. This loss is offset by Expense 6-3200 (Trophies and buckles) of $7,346.78 being forward expenses for 2021 State Show. There is currently $18,421.54 in the QRHA account including debits for bills and deposits for FY 2020/2021.

Copy of auditors report available.

The auditor was comfortable with the financials and our processes for handling our finances. We have moved the auditing to Jeff Lewis FIPA FNTAA IPA public accountant at Morayfield.

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| **Moved the Treasurers report be accepted.**  | Kathleen Murphy | **Seconded:** | Lynda Gray | **Carried** |

## Election of Committee Members

* + All positions were declared vacant and as no nominations were received it was requested they be taken from the floor. We have had two members step down and received a new committee member for 2021.

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| Committee Role | Nominee | Nominator | Seconder |
| President | Darren Simpson | Warren Backhouse | Lynda Gray |
| No further nominations. Darren remains President unopposed. |
| Vice President | Warren Backhouse | Lynda Gray | Darren Simpson |
| No further nominations. Warren remains Vice President unopposed. |
| Show Secretary | Lynda Gray | Kathleen Murphy | Susan Laws |
| No further nominations.  |
| Secretary | Susan Laws | Lynda Gray | Kathleen Murphy |
| No further nominations. Susan remains Secretary unopposed.  |
| Treasurer | Kathleen Murphy | Lynda Gray | Susan Laws |
| There were no further nominations, Kathleen was declared Treasurer unopposed. |
| Committee Members | Kerri Behrens | Andrew Behrens | Lynda Gray |
| Daralyn Davies | Lynda Gray | Susan Laws |
| Leanne Bartlett | Lynda Gray | Kathleen Murphy |
| Stacey Thomas | Susan Laws | Lynda Gray |
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1. Membership Fees

The present membership fee is $55.00 per year for an adult and $25.00 per year for youth. Gen3ral vote for the membership to remain the same for the 2021 show season.

**Carried by all**

## 9. Notice of Motion

Lynda Gray has put forward that QRHA could look at a more efficient banking system than commonwealth Bank presently offers. She will investigate whether we should move to Westpac where a double signing on accounts is a possible forward step.

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| **Moved the Treasurers report be accepted.**  | Lynda Gray | **Seconded:** | Susan Laws | **Carried** |

The new QRHA constitution has been updated and sent to both committee and members for their feedback. The constitution will be updated at a Special AGM to be held in February 2021 for voting.

## Close of Annual General Meeting

**Meeting closed at 10.54am**

# ATTACHMENT ONE

**Minutes**

 **Q.R.H.A Annual General Meeting**

 **Saturday 19 January 2019**

QSEC Caboolture

Start 9.10am

 AGENDA

## Annual General Meeting Opening

## Apologies

## Minutes of the previous Annual General Meeting

## Correspondence addressed to the AGM

## President’s Report

## Secretary’s Annual Report

## Treasurer’s Annual Financial Statement and Audit Report

## Election of Committee Members

## Notice of Motion

## Close of Annual General Meeting/Open General Meeting

## Address from Reining Australia

**Present**: Dennis Neylon; Paul Ready; Leanne Pianeda; Kelli Ready; Ben Ryan; Nicky Foster; Tamika Reid; Kathleen Murphy; Gita Thomas; Errol Thomas; Darralyn Davies; Devin Lowe; Erin Neylon; Brett Hughes; Leanne Bartlett; Denise Milgate; P.Bellden; N.Foster; G.Walker; D.Scells; G.Scells; Sue Laws; Sophie Laws Thornton; Pam Watson; Kim Hills.

## Annual General Meeting Opening

* + Meeting Open at 9.10am. Quorum present. Thankyou for RA attending to speak with us after AGM.

## Apologies

* + Wayne Appleyard

## Minutes of the previous Annual General Meeting

* + Published on QRHA Website. Summary read through. See Attachment One.

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| **Moved**: Minutes be accepted by: | Ben Ryan | **Seconded**: | Leanne Pianeda | **Carried** |

## Correspondence addressed to the AGM

* + Nil received

## President’s Report – Dennis Neylon

* Dennis thanked everyone for their attendance at the AGM.
* Thanked volunteers including Devin Lowe and Brett Hughes- Volunteers are a great asset to the club.
* Provided a Summary of the year:
	+ Clinics were received well through membership. Thanks to Clinicians.
	+ Successful Maryborough show to bring membership from the North. Happy to do again if members feel if it is a viable option.
	+ State show went really well. Introduced Drug testing which was received well. Complementary feedback received.
	+ Acknowledgement the Stabling from the State Show could have been done better and we will learn from our mistakes.
	+ Acknowledgement of feedback the drag for State Show Derby run was a ‘Run in’ pattern and would have been better dragged at 5 not 8 Competitors as per the show protocol. Dennis explained the decision to keep it at the show protocol so as not to disadvantage changed person (ie competitor 9 who would have had a fresh pen but would be 4th out if the drag regime was changed). Acknowledgement the Committee learned lesson for next year.
	+ Advised the majority of recommendations from the 2017 Members Survey were adopted. We absorbed costing of Drug testing; Engaged International judges; Will review the 2018 survey for the 2019 Committee to implement.
	+ Dennis explained at an Executive level we reviewed business structure reducing admin costs. Noted Committee members paid for stabling & camping themselves. Stationery budget reduced by using technology; 2018 Grant money received $11000 which will enable the purchase of:
		- Wifi enabled trailer containing a purpose mount Live feed to be transmitted to TV in stable area.
		- QRHA Table socks for presentation tables.
		- New Photo backdrop.
		- Ipad & photoshop.
	+ The Treasurer implemented changes to our manual accounting system manual to MYOB software system. Thanked Kathleen for her work with this. Will change when comparing this and last year budgetary notes as the categories may be different. Acknowledged the final balance of the bank acct up from 2017 (See Treasurers Report).
	+ Transparency increased. Want to encourage input more from membership and welcome to attend 2019 meetings and have input.

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| **Moved**:  | Dennis Neylon | **Seconded**: | Paul Ready that the report be accepted. | **Carried** |

## Secretary’s Annual Report – Kelli Ready

* The Secretary Advised that the feedback from the Members survey that had been put out after the 2018 State show had been collated into a report and would be sent out to Members. She acknowledged overall the feedback was really good with the majority of feedback revolving around fundraising ideas. Last Year there were over 35 recommendations out of the survey and the committee had worked hard all year to implement them. This year the survey respondents rated 95% Very Satisfied compared to 61% the previous year. Kelli advised that a summary report was being collated and would be attached to the minutes. (Attachment 2)

## Treasurer’s Annual Financial Statement and Audit Report – Kathleen Murphy

Kathleen tabled the Auditors report. She indicated a change to the accounting system as we had adopted MYOB part way through the year. She advised there are changes to State show profit and loss breakdown due to the new accounting systems (when comparing with previous years). There was a closing balance of $45,627.92 for 2018 compared to $29,141.36 in 2017 (Noting the $11000 in Grant money was still to come out of that balance). Auditors noted a net profit of $16,486.57 for the year. Financial situation of the club excellent. Ended the year $6-7K better off. Noted that QSEC as a Venue expensive to book and run. Decision form State show prizes cost us money but was well received by members. This year we spent money on medications control steward for drug testing at the State show that we haven’t in past years. It cost more money for trophies for prizes for the State Show this year. Confident membership won’t have any problems with financials. Balance of $49K in bank (including Grant money $11K).

A question was raised from the floor regarding fence sitting fees for Trent Harvey clinic- did they need to be paid in advance. Was advised could pay on the day by direct transfer over internet banking on the day.

Dennis thanked Kath for the work she did on implementing MYOB.

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| **Moved the Treasurers report be accepted.**  | Kath Murphy | **Seconded:** | Paul Ready | Carried |

## Election of Committee Members

* + All positions were declared vacant and nominations received were read and taken from the floor.
	+ Ben Ryan encouraged people to go on the committee. Kath thank Paul for efforts as Vice President.

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| Committee Role | Nominee | Nominator | Seconder |
| President | Dennis Neylon | Paul Ready | Nikki Foster |
| There were no further nominations, Dennis Neylon was declared President unopposed. |
| Vice President | Paul Ready | Errol Thomas | Ben Ryan |
| There were no further nominations, Paul Ready was declared Vice President unopposed. |
| Show Secretary | Pam Watson | Kelli Ready | Ben Ryan |
| There were no further nominations, Pam Watson was declared Show Secretary unopposed. |
| Secretary | Kelli Ready | Leanne Pianeda | Nikki Foster |
| There were no further nominations, Kelli Ready was declared Secretary unopposed. |
| Treasurer | Kath Murphy | Gita Thomas | Erin Neylon |
| Erin Neylon was also nominated but declined the nomination and offered her assistance to the Committee as a helper if required.Kath Murphy was elected as Treasurer. |
| Committee Members | Leanne Pianeda | Paul Ready | Ben Ryan  |
| Ben Ryan | Paul Ready | Errol Thomas |
| Tamika Ryan | Ben Ryan | Leanne Pianeda |
| Devin Lowe | Dennis Neylon | Nikki Foster |
| Nikki Foster | Leanne Pianeda | Paul Ready |

The following persons did not want to be nominated for the formal Committee but have made a commitment to help out where they can:

**Helpers**: Leanne Bartlett (State Show), Sophie Laws & Denise Milgate (Scribing), Errol & Gita Thomas. Thankyou to these people. Errol Thomas offered to auction off a drag this season and would negotiate a 50/50 split of profits with club. Thankyou to Errol for his support.

## Notice of Motion

* + Nil

## Close of Annual General Meeting

**Meeting closed at 9.50am**

# Address from Reining Australia to Reining Australia members